MANHEIM AREA WATER & SEWER AUTHORITY

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MANHEIM AREA WATER & SEWER AUTHORITY: Agenda for November 12, 2026
Manheim Borough Council Chambers: 60 W. Colebrook Street, Manheim; 19:00, EST

I. Attendance, Call to Order, and Pledge of Allegiance
   a) Board Officers: Robert Miller, Chair; Michael Connelly, Vice Chair; John Haldeman, Secretary (Rapho Twp. Rep.); Bryan Pastor, Assistant Secretary/ Treasurer; Barbara Horst, Treasurer (Penn Twp. Rep.)
   b) Board Members: Brandon Keath, Randy Lauver
   c) Administrative and Operational Personnel: Charles Heisey, Executive Director; Deborah Tobias, Plant Supervisor; Julie Wrede, Finance & Accounting Manager; Candace Hoover, Billing Admin & Recording Secretary
   d) Professional Services: Dan Standish, Spotts, Stevens and McCoy; Carl Kline, Kline Water Solutions

II. Registered Visitors:
   a)

III. Approval of Minutes of 10/9/26 Board meeting

IV. Reports
   a) Director's Report
   b) Engineer's Report
      - Tapping Fee Study
        (1) Resolution 2-2026: New Water Tapping Fee
        (2) Resolution 3-2026: New Sewer Tapping Fee
   c) Consultant's Report
   d) Comptroller & Finance Committee
      - Approval of Julie Wrede, Finance & Accounting Manager, as bank signer on all MAWSA accounts
      - Financial Reports & Approval
      - Vouchers & Approval
      - 2027 Draft Budget Submission
        (1) Capital Budget
            (a) Wastewater
            (b) Water
        (2) O&M Budget
            (a) Water
            (b) Wastewater
   e) Utility Billing

V. Committee Activity
   a) Personnel Committee
   b) Property Committee (including Borough/Authority Land and Storage)
   c) Strategic Planning Committee
   d) Route 72 Corridor Committee

e) Source Water Protection Committee

VI. New Business

a) Conditional Award of Engineering Services: New Water Treatment Plant – Entech Engineering, Inc. Asking the Board to consider a conditional award of the contract for Engineering Services: New Water Treatment Plant to Entech Engineering, Inc. The award is subject to the negotiation and finalization of a Master Professional Services Agreement on terms acceptable to the Authority. The Master Professional Services Agreement and the first Engineering Work Order (Phase 1: Basis of Design) will be presented to the Board for approval at a future meeting.
b) Consideration of a Relief Request of a Portion of the Past Due balance 15 N Penn Street
c) Resolution 4 -2026 LSA Grant Application: Hauler Station/T-6 Building configuration
d) Resolution 5 -2026 LSA Grant Application: WWTP Main Building Renovation

VII. Old Business

a) 68 Crescent Drive "flooding" Plan Update – Plan finalized and agreed-to by neighbors. MAWSA coordinating with Borough Engineer and an Excavator. We would like to complete before winter.
b) DRAFT MOU between Manheim Borough and MAWSA – mutual support, emergency response, etc. ***PENDING***

VIII. Unregistered Visitor Comment Period

IX. Announcements & Adjournment

a) Two current Board Members have terms expiring 12/31/26 – Bryan Pastor and Brandon Keath. Are expiring term members interested in continuing or do we need to identify any potential new members?
b) Announced important change to the Sunshine Act – important restrictions on what kind of items a public body can add as an unlisted matter to its agenda and act on it. There are only three types of matters that can be acted on (Barley alert attached).