

MANHEIM AREA WATER & SEWER AUTHORITY

Agenda for December 9, 2021

15 E. High St.: Borough Hall, Manheim, PA – 7:00PM

- I. Call to Order & Pledge of Allegiance: Chair – Robert Miller, Vice Chair – Bernard Reiley, Secretary – Charles Heisey, Treasurer – Barbara Horst, Assistant Secretary/Treasurer – John Haldeman, and Members – Andrew Nelson, and Jim Williams
 - a. Administrative and Operations Personnel: Authority Manager – Terry Shaffer, Operations Supervisor – David Schreffler, Financial Comptroller – Deb Tobias
 - b. Professional Services
 - i. Engineering: Dan Standish – Spotts, Stevens, and McCoy
 - ii. Financial Consultants: Jamie Schlesinger and Melissa Hughes – PFM Financial Advisors, LLC
- II. Registered Visitors
- III. Approval of Minutes November 11, 2021
- IV. PFM Borrowing Proposal: Resolution 6-2021
- V. Reports
 - a. Operations
 - b. Manager
 - c. Engineering
 - d. Finance Committee
 - i. Financial Reports
 - ii. Reports Approval
 - iii. Utility Billing
 - e. Personnel Committee
 - f. Property Committee
 - g. Route 72 Corridor Committee
 - h. Source Water Protection Committee
 - i. Strategic Planning Committee
- VI. New Business
 - a. LIHWAP Vendor Application
 - b. Multi-Unit Residential Billing Adjustment Request Policy
 - c. PFAS Discussion
 - d. Professional Services & Purchasing Participation
 - i. Barley Snyder: Solicitor
 - ii. CoStars
 - iii. Ephrata National Bank & Fulton Bank: Financial Institutions
 - iv. Invoice Payment Submission
 - v. Kline Water Solutions: Consultant
 - vi. Lancaster County Cooperative
 - vii. Sager Swisher: Auditor
 - viii. SSM: Engineer
- VII. Old Business

- a. 2022 Water O&M Budget
 - b. 2022 Water Capital Budget
 - c. 2022 Wastewater O&M Budget
 - d. 2022 Wastewater Capital Budget
- VIII. Unregistered Visitor Comment Period
- IX. Announcements
- a. January meeting: election of officers & committee appointments