

# MANHEIM BOROUGH AUTHORITY

## Resolution 2-2014: Fee Schedule

NOW THEREFORE BE IT RESOLVED that the Manheim Borough Authority hereby establish the following fees for services rendered:

### 1. MONTHLY CHARGES

#### 1.1 WATER

Service Line Size <sup>1</sup>	Fixed Base Fees
5/8" (1 EDU included with line size)	\$11.60
3/4" (1 EDU included with line size)	\$11.60
1" (1 EDU included with line size)	\$16.40
1 1/2" (1 EDU included with line size)	\$20.80
2" (2 EDUs included with line size)	\$33.60
3" (10 EDUs included with line size)	\$126.80
4" (13 EDUs included with line size)	\$160.40
6" (20 EDUs included with line size)	\$241.60
Additional Unit Fee <sup>2</sup>	\$11.60
Transmitter Service Fee <sup>3</sup>	\$3.00
Rapho Township Residents <sup>4</sup>	\$13.82 per EDU
<b>WATER USAGE FEE</b>	
Per Gallon	\$0.00535

#### Footnotes

<sup>1</sup> Based on installed meter size.

<sup>2</sup> Per Unit or EDU

<sup>3</sup> Per transmitter (anticipated end date 11/2016)

<sup>4</sup> Reimbursement to Rapho Township for financing water extension (anticipated end date 8/2023)

LATE PAYMENTS ARE SUBJECT TO A LATE FEE OF THE GREATER OF \$10.00, OR 1%  
PER BILLING PERIOD IF NOT PAID IN FULL AT THE END OF THE PAYMENT PERIOD

#### 1.2 SEWER

Gallons	Fixed Base Fees
2,000	\$49.67 per EDU
Rapho Township Residents <sup>1</sup>	\$24.33 per EDU
<b>Sewage Treatment Fee</b>	
Per Gallon	\$0.01362

#### Footnotes

<sup>1</sup> Reimbursement to Rapho Township for financing sewer extension (anticipated end date 8/2023)

LATE PAYMENTS ARE SUBJECT TO A LATE FEE OF THE GREATER OF \$10.00, OR 1%  
PER BILLING PERIOD IF NOT PAID IN FULL AT THE END OF THE PAYMENT PERIOD

#### 1.3 FIRE PROTECTION SYSTEMS

	Fixed Base Fees
Fire Hydrants	\$8.00 each
Sprinkler Heads	\$0.17 each
Hose Reels	\$21.33 each

## 1.4 MONTHLY BILLING SCHEDULE

- \* Bills issued monthly
- \* Shut off notices will be mailed and/or posted at the discretion of the Authority at a cost of \$15 per mailing or hanger, per unit.
- \* Lien notices shall be issued at the discretion of the Authority.
- \* All fees assessed in the collection process shall be billed to the account including; postage, administrative fees, attorney fees, lien fees, etc. (Sections 4 & 7)
- \* Budget plans authorized at the discretion of the Authority with a \$15.00 setup fee. Approved budget plans shall be subject to adjustment with written notification on an as needed basis.

### SAMPLE BILLING SCHEDULE<sup>1</sup>

Billing Period	1/20/13-2/20/13	Grace Period Ends	03/20/13
Bill Issue	3/1/13	Penalties at 12PM	3/20/13
Bill Due	Upon Receipt	Water Shutoff <sup>2</sup>	5/20/13

<sup>1</sup>Timing adjusted as needed by staff to accommodate for weekends, holidays, etc., or to enforce collection on delinquent accounts; <sup>2</sup>No service reinstatements after 3PM

## 2. WATER & SEWER TAPPING FEES

### Tapping Fee/EDU

New Water Connection	\$2,450.00	Capacity	\$1,961.00
		Distribution	\$489.00
		EDU =	171.6 gallons/day
New Sewer Connection	\$5,667.00	Capacity	\$4,995.00
		Distribution	\$671.50
		EDU =	238 gallons/day

*System capacity in EDUs is based upon the total treatment plant capacity of 2.3 MGD. Manheim's share of the total capacity is 2.2 MGD, per the 10/10/89 agreement with Rapho Township. All residential units will be calculated as 1 EDU. The Applicant's engineer must submit calculations to the Authority engineer for review and approval, showing the anticipated usage for commercial and business uses.*

## 3. WATER & SEWER PERMIT & INSPECTION FEES

### 3.1 WATER PERMIT

Connection Fee – new home or new service connection	Actual cost of making the connection including reimbursement to borough and/or authority for labor, materials and supplies
Cost of meter	Per attached meter schedule
Temporary construction	Add \$25.00 water use
New service line inspection fee	\$181.50
Fee for splitting existing single service line to multiple line to service existing multiple uses on the same property	\$65/inspection base fee plus \$33/added curb stop
Penn Township Reimbursement	\$89.05 per Resolution 4-2011

### 3.2 SEWER PERMIT

Connection Fee – new home or new service connection	Actual cost of making the connection including reimbursement to borough and/or authority for labor, materials and supplies
New service line inspection fee	\$181.50
Fee for replacement of existing lateral or apparatus thereto	\$65.00/inspection
Permit application fee	\$450.00

#### 4. Miscellaneous

Administrative Fees	\$118.16 per hour
Annual Escrow Maintenance Fees	\$50.00
Camera Truck and 1 Operator	\$200.00 per hour
Check Redeposit Fee (Per Occurance <sup>1</sup> )	\$15.00
Duplicate Billing Per Occurrence	\$2.00
Emergency Water Shut Off After Hours	\$0.00
Encoder Meter Change	\$33.00
Extra Strength Waste Surcharge	As calculated by the Authority
Facilities Manager	\$60.83 per hour
Flagger(s)	Actual cost plus 15% administration fee
Frozen/Broken Meters	Actual cost of meter plus 15% plus \$55
Hauled Waste Annual Registration Fee	\$50.00
Hauled Waste Receiving	As calculated by the Authority (see attached)
Hauled Waste Truck Permit Fee	\$15.00
Laboratory Analysis	Actual cost plus 15% administration fee
Management Fees	\$92.42 per hour
Manufacturers Meter Test Deposit	\$150.00
Meter Removal	\$55.00
Meter Installation	\$55.00
New Meter	Actual cost of meter plus 15%
Non-Sufficient Funds Fee	\$35.00
Onsite Meter Test Deposit <sup>2</sup>	\$50.00
Operator Fees	\$38.61 per hour
Rental Equipment	Actual cost plus 15% administration fee
Replace Broken Seal and Tag	\$25.00
Solicitor	Actual cost + 15% administration fee
Water/Sewer Final	\$55.00
Water Shut Off & Reinstatement	\$100.00 – No service reinstatements after 3PM

#### Footnotes

<sup>1</sup>Not to exceed two occurrences per deposit

<sup>2</sup>This fee is refundable provided the meter test defective

#### 5. EQUIPMENT FEES

60LB. Jack Hammer	\$4.00 per hour
90LB. Jack Hammer	\$5.00 per hour
Air Compressor	\$20.00 per hour
Backhoe	\$65.00 per hour
Generator	\$15.00 per hour
Rammer Compactor	\$14.00 per hour
Vibratory Plate Compactor	\$9.00 per hour

#### 6. RIGHT TO KNOW CHARGES

Copying Charges	\$0.25 per side per page for copies of documents requested
Certified Copies	\$1.00 per record, (not per page)
Postage	At current postal rates
Specialized Documents	Actual cost of reproduction

**7. INDUSTRIAL PRETREATMENT PROGRAM (IPP)**

Application fee to determine entry into IPP program (Reimbursement of costs of setting up and determining need for business to enter into monitoring portion of the program)	\$159.50
Permit application fees (after entered into program)	\$211.00 per year
Inspection Fee	\$52.00 per hour
Monitoring Fee	\$50.00 (plus equipment & laboratory fees as indicated below)
Review of accidental discharge procedures & construction fee	\$52.00
Surveillance procedure fee	\$34.00 per hour
Fees for consistent removal of pollutants by the Authority, otherwise subject to Federal pretreatment standards	case-by-case basis

NOW THEREFORE BE IT RESOLVED: That the aforementioned fees be, and are hereby adopted, effective the 10th day of April, 2014, as authorized during the April 10, 2014 public meeting, and shall remain in force and effect until amended by the Manheim Borough Authority.

BE IT FURTHER RESOLVED, that all prior Resolutions inconsistent herewith are hereby rescinded as of April 10, 2014.

IN WITNESS WHEREOF, this Resolution is adopted the 10th day of April, 2014.

**MANHEIM BOROUGH AUTHORITY**

**BY:** \_\_\_\_\_  
**Chairperson, Manheim Borough Authority**

*(seal)*

**ATTEST:** \_\_\_\_\_  
**Secretary, Manheim Borough Authority**

Manheim Borough Authority  
Resolution 2- 2014 Hauled Waste Receiving Rate Schedule

NOW THEREFORE BE IT RESOLVED: That the Manheim Borough Authority hereby establishes the following fees for services rendered based upon the existing billing structure for Hauling at the MBA WWTP:

Accepted Waste Categories

Category	Description	TS Limit (%)	COD Limit (mg/L)	Base Fee (\$ per gallon)	TSS Surcharge (% of Base Fee)	COD Surcharge (% of Base Fee)	Delivery Location
1	Residential Septage	2	1,000	0.0325	(2)	(3)	T-6 sludge
2*	Municipal Sludge	2	1,000	0.0400	(2)	(3)	T-6 sludge
3	Industrial Sludge	2	1,000	0.0475	(2)	(3)	T-6 sludge
4	Landfill/Composting Leachate	2	1,000	0.045	(2)	(3)	T-6 sludge
5	Non-municipal Wastewater Influent	2	1,000	0.040	(2)	(3)	T-6 sludge
6	Non-municipal Wastewater Effluent	2	1,000	0.035	(2)	(3)	T-6 sludge
7	Digester Cleanings	N/A	N/A	Manual	Manual	Manual	T-6 sludge
8	Holding Tank Waste	1	N/A	0.02250	(1)		T-6 sludge
9	Portable Toilet	2	N/A	0.02750	Manual	Manual	T-6 sludge

(1) To be determined on a Case by Case Basis by Manheim Borough Authority following review of analytical results provided by the waste hauler prior to acceptance.

(2) TSS Surcharge is as follows:

Greater than 2% up to and including 4% - Additional 25% of Base Fee

Greater than 4% up to and including 5% - Additional 50% of Base Fee

Greater than 5% - Case by Case Basis

(3) COD Surcharge is as follows:

Greater than 1,000 mg/L up to and including 3,000 mg/L - Additional 10% of Base Fee

Greater than 3,000 mg/L up to and including 6,000 mg/L - Additional 25% of Base Fee

Greater than 6,000 mg/L up to and including 10,000 mg/L - Additional 40% of Base Fee

Greater than 10,000 mg/L - Case by Case Basis

**Note:** Category 2 -Volume Pricing Discount @ \$ 0.040/ gal. will apply to accounts exceeding 200,000 gallons per monthly billing cycle

All charges will be invoiced to the hauler at the end of every billing cycle. Each unique load will be tested and categorized according to its TSS and COD as determined by the sample analysis taken at the facility.

**Delinquent Hauled Waste Invoices: A 5% penalty will be applied after 30-days of the invoice date.**