



18 East High Street, Manheim, PA 17545-1506  
 Phone: 717-665-2737  
 Fax: 888-602-5300  
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 www.mawsa.org

**Water/Sewer Final Request Form – INSPECTION REQUIRED FOR RELEASE**

- **ATTENTION: A MAWSA water/sewer inspection is REQUIRED.** Please call 717.665.2737 to schedule. MAWSA will not assume responsibility for contacting your clients. This form will not be released without a current inspection on file. Inspections are required in order to bring potential items to your attention, as they may result in additional escrows. In light of this, please remit this form **10 days prior** to the settlement date.
- Please contact the Borough of Manheim for “trash” (Municipal Services) at 717.665.2461

<b>Form Submission Date</b>	<b>Settlement Date</b>
<b>Transferring Co. Name</b>	
<b>Address</b>	
<b>Contact</b>	<b>Mobile</b>
<b>Phone</b>	<b>Fax</b>
<b>Email</b>	
<b>Property Address</b>	
<b>Lancaster County Tax Parcel Number</b>	

**Owner/Seller Contact Information (See “Important Notice” below)**

<b>Name</b>	
<b>Address</b>	
<b>Phone</b>	<b>Mobile</b>
<b>Email</b>	

**Buyer Contact Information (This information will be used to create buyer’s account)**

<b>Buyer Name</b>	
<b>Address (if other than service address)</b>	
<b>Phone</b>	<b>Mobile</b>
<b>Billing Preference</b> $\Delta$ Email	$\Delta$ Fax:

**Buyer’s Intended Use**  $\Delta$  Residential  $\Delta$  Commercial  $\Delta$  Rental  $\Delta$  Industrial  $\Delta$ Other (specify)

**BELOW IS FOR MAWSA USE ONLY**

<b>Service Dates</b>	
<b>Meter Readings</b>	
<b>Gallons</b>	
<b>Water Base Rate</b>	
<b>Sewer Base Rate</b>	
<b>Water Use</b>	
<b>Sewer Use</b>	
<b>Fire Protection</b>	
<b>Water Loan</b>	
<b>Sewer Loan</b>	
<b>Previous Balance</b>	
<b>Account Owner Transfer Fee (per location)</b>	
<b>Total</b>	

**IMPORTANT NOTICE**  
 Deeded property owners are held accountable to adhere to the Rules and Regulations of the Authority as terms of service.

By submitting this form, you agree that the funds indicated by MAWSA, for submitting a final invoice, will be collected and submitted by the above noted entity.

The end responsibility will be that of the company and or contact listed therein.

If received after \_\_\_\_\_ total is subject to penalty of the greater of \$10 or 1% of balance, and every subsequent 30-days.

**Required MAWSA Water/Sewer Inspection Completion Date & Status/Notes:**